



Computer and Internet Use Policy

Policy Purpose and Scope

This policy defines the appropriate use of technology resources at the Groton Free Public Library by Library technology users. This includes technology and resources accessed via the Library's public computers and/or wireless internet connection.

This policy is to be used in conjunction with the Library's Patron Responsibilities, Code of Conduct, and other policies, and all federal, state, and local laws and regulations relating to the use of the Library's public computers and/or wireless internet connection.

Use of the Library's public computers and/or wireless internet connection constitutes acceptance of this Computer and Internet Use Policy.

Free Equitable Access

The Library protects the right of the individual to access information, even when the content may be controversial or unacceptable to others. It is the policy of the Library not to filter internet access. The Library Board of Trustees made the decision in September 2019 to remove all filters on the Library's internet.

Usage Guidelines

The Library may place limitations on time and manner of computer use in order to allocate computer and internet access as equitably as possible.

Patron Responsibility

Access to the public computers and/or wireless internet connection at the Groton Free Public Library is a privilege.

All users of the Library's public computers and/or wireless internet shall:

- Respect the rights of other users.
- Respect Library equipment.
- Observe posted time limits and rules of use.
- Observe the legal protections provided by copyright and license law, contractual agreements, and computer abuse laws.

Violations of Use

Specifically, but not exclusively, all users shall refrain from the following activities:

- Interfering with or disrupting network users, services, programs, software, or equipment.
- Using sounds and visuals that might disrupt the ability of other library patrons to use the Library and its resources.
- Sharing or using computer account numbers, passwords, or other types of authorization that are assigned to another individual without the individual's consent.
- Downloading and/or installing executable files from any source.
- Changing the configuration of files of any hardware or software on the Library's workstations or attempting to disable the Library's security software.
- Misrepresenting themselves on the internet with the intention to commit harm or fraud, or as a source of an electronic communication.
- Connecting any personal devices to the Library's wired ethernet network.



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Suspension of Computer and Internet Privileges

The Library reserves the right to suspend the use of its computers and/or of the Library by anyone who uses the Library's public computers and/or wireless internet connection for an illegal purpose or for a purpose in violation of the standards outlined in this and other Library policies.

Disclaimer and Liability Statement

Use of the Library's public computers and/or wireless internet connection is at the sole risk and discretion of the user.

The Library assumes no liability for the breach of a user's data through unauthorized access by a third party or for an unlawful action of an individual user.

Date Adopted by Board	Summary of Action
September 11, 2025	Policy revised and expanded.
November 20,2020	Policy approved