

Groton Free Public Library, Groton VT

Board of Trustees Meeting

Monday, June 2, 2025 – 6:30 p.m.

The duly warned special meeting of the Library Trustees was held at the Groton Free Public Library on June 2, 2025.

In Attendance:

The Trustees in attendance were Jennie Gaiss, Chair; Dawn Evans, Secretary; Deborah Jurist, Treasurer; Wayne Knott; and Donna Russo-Savage.

Jennie Gaiss called the meeting to order at 6:41 p.m.

Deborah Jurist made a motion to approve the minutes of the May 1, 2025, Board of Trustees Meeting. Donna Russo-Savage seconded the motion. The motion passed.

Treasurer's Report

Deborah Jurist reported that the budget is moving along at the right pace. The Library Director has obtained an Amazon credit card, with the help of the Town Treasurer. It will reduce paperwork and more easily facilitate orders.

Library Director's Report

Jennie Gaiss reviewed the report submitted by Sarah Spira in advance of the meeting.

Library Visitors 2025					Monthly Totals				
	Adult	Young Adult (13-19)	Children (0-13)		2021	2022	2023	2024	2025
Jan.	194	41	69	Jan.	32	58	131	251	304
Feb.	159	44	52	Feb.	49	99	192	267	255
Mar.	183	47	51	Mar.	86	154	266	288	281
April	193	40	42	April	41	171	335	227	275
May.				May.	85	104	187	239	
Jun.				Jun.	109	200	301	219	

Jul.				Jul.	78	168	251	307	
Aug.				Aug.	167	185	348	379	
Sept.				Sept.	91	107	215	285	
Oct.				Oct.	113	237	335	630	
Nov.				Nov.	194	144	154	292	
Dec.				Dec.	187	144	312	479	
Yearly Total	729	172	214	Yearly Total	1232	1771	3027	3863	1115

Circulation 2025	Physical Checkouts & Renewals	Audiobook	EBook	Totals
Jan	319	83	26	428
Feb	269	67	14	350
March	247	74	29	350
April	270	79	22	371
May				
June				
July				
August				
Sept.				
Oct.				
Nov.				
Dec.				

Sarah will take vacation days on June 18, 20, and 21. Volunteers will provide coverage those days while the library is open. The library will be closed on Juneteenth and July 4th.

Spectrum has reached out about upgrading the library's internet speed and lowering the cost of the plan. A representative will be visiting with Lisa Hart next week about it.

The air conditioners have been installed.

The volunteers will be meeting on Thursday, June 12, at 6:00 p.m. to plan for the Day in Our Village and on Saturday, June 14, at 9:00 a.m.

Martin Klein has installed the Ambient Weather WS-1965 Wireless Weather Station.

Terri and Alan Eastman donated yard chairs and a side table. Donations have also been received from the Hanover Garden Club, Groton Community Club, and the Groton United Methodist Church Men's Group Donation.

Sarah has been in touch with Josh Smith, new owner of the Bridge Weekly, about initiating a recurring column in collaboration with area libraries which will be printed free of charge.

Sarah and Jennie attended the Vermont Library Association conference on May 19th. Jennie was able to meet and thank Joy Worland for all of the ways she has been helpful in providing information and serving as a resource for the library.

Jen continues to take courses necessary to obtain a certificate.

Sarah is working on how the library might support the Ryegate Summer Fair, in collaboration with the South Ryegate Library and Baldwin Library.

Jennie will be sharing with the trustees materials she obtained at the April 4th Library Trustees Training Session.

Capital Improvements Grant Update

The Selectboard signed the policy required by the grant and Sarah transmitted it to the Vermont Department of Libraries.

There were walkthroughs on May 22 with RuralEdge and the Kingdom Construction Team and on May 30 with RuralEdge, Kingdom Construction and Nadea Heating and Plumbing.

The new HVAC system will be layered on top of the existing system, so that the old system will serve as a backup in extremely cold weather.

Deborah and Jennie want to make sure that the lines of communication with RuralEdge remain open in case any decisions must be made in prioritizing the work being done on the building.

Community Connect Grant Update

Jennie notes that NEK Broadband will provide approximately \$17,000 in funding to the library. Donna will confirm the timeline during which this must be expended and whether it can be used for installation costs and software.

Policy Review Committee Update

The committee does not have an update at this time.

Friends Report

There is no update.

Public Comments

No members of the public were present.

Next Meeting

The next meeting is scheduled for July 3, 2025, at 6:30 p.m.

Dawn Evans made a motion to adjourn, which was seconded by Wayne Knott. The motion passed. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Dawn Evans, Secretary